

## Emergency Ride Home Email

Subject: Free Emergency Ride Home Program

Dear [Company Name] Employees,

[Company Name] is pleased to announce a new benefit that should be of interest to all employees who've ever considered carpooling, vanpooling, busing, walking, or biking to work to save money and reduce commute stress.

In cooperation with Point2point at Lane Transit District, we are offering a free Emergency Ride Home (ERH) program. This program will provide a free taxi ride for any employee who has used a means other than driving alone to work and has an emergency which requires them to leave work.

It's easy to pre-register and use ERH. **Do not wait until you have an emergency to enroll!** You must be signed up in advance to use this program.

1. Create an account at [www.DriveLessConnect.com](http://www.DriveLessConnect.com).
2. Click on the **Commute Services** tab to enroll in the ERH program. Simply click on **Enroll Now** and provide the information requested. Your application will be processed and you will be notified by e-mail of your acceptance into the program.
3. When you need to access the Emergency Ride Home program simply log in to your Drive Less Connect account, click on the **Commute Services** tab and click on **Request a New Voucher**. Participating taxi providers are listed on the voucher.

That's all there is to it. You'll provide the voucher to the taxi company who will then bill Point2point directly.

Please note that there is a limit of four rides per employee per calendar year.

We hope that this new program will give you peace of mind and allow you to use transportation options whenever possible.

If you have any questions on the Emergency Ride Home Program, please contact [ETC Name] or contact Point2point directly at 541-682-6213.

Thank you!

[ETC Name]