

TELEWORK

Telework Basics

Telecommuting allows people to work from home using a personal or employer-provided computer and phone.



Teleworking not only eliminates the environmental and societal costs of CO2 emissions and traffic congestion, it also has tangible benefits to the commuter:

1. Save on commute costs like gas, vehicle wear and tear, and parking.
2. Reduce stress from avoiding traffic and workplace related irritations altogether.
3. Feel in control over one's schedule or one's life.

How to Start

As an ETC, the first step you can take is to find out if your employer allows telecommuting, and on what

basis. If it is allowed, you can help co-workers get started by:

1. Reviewing our teleworking resources and
2. Adapting example telework materials for your office, such as teleworking FAQs, flyers, and emails.

Facilitating Telework

To help make teleworking more common in your workplace:

1. Host an event such as a teleworking orientation which explains telecommuting FAQ to interested employees.
2. Initiate recurring events aimed at connecting telecommuting employees like video lunches or dedicated virtual meeting spaces.
3. If not already allowed, advocate to your employer about telework. Remind them of the benefits of commute programs and provide a sample memo.



WORKING FROM HOME

SELCO Community Credit Union runs a formalized telework program which can eliminate daily commutes for eligible employees. Learn more about SELCO's commute options program on their employer profile.

Quick Access Links

Events and Campaigns
Talking to Management
Sample Emails
Printable Materials

Employer Spotlight
Carbon and Cost
Calculators
Teleworking Resources

Need Help? Request a Consultation.