



LTD Employee Recognition Form

Please complete this application and submit to:

Lane Transit District
Rewards & Recognition Committee
P.O. Box 7070
Eugene, OR 97401

I would like to recognize the following employee whom I believe should be recognized for excellence in service and job accomplishments:

Name of employee *(if known)*:

Date of Occurrence:

Comments:

When writing your comments below, if you have any specific information related to the recognition of the employee, please include them. For example, the situation, the action taken by the employee, the bus number or route (if applicable), etc.

Your contact information: Please provide your name and one or more contact methods

Name:

Phone number:

E-mail address:

Mailing address: