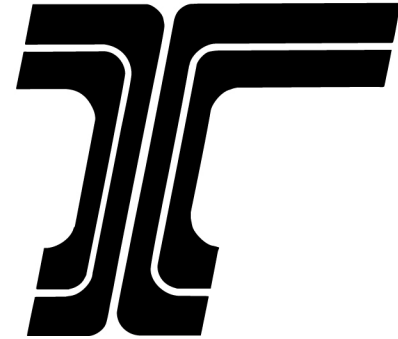


Oregon Department of Transportation



2027-2029 Section 5310 Formula Subrecipient Grant Application

This form is for subrecipient agencies to apply to Lead Agencies for Section 5310 funding. If your agency is NOT a Subrecipient, please do not use this form. Instead, use the [5310 application form](#).

Additional information on how to apply can be found in the 5310 application instructions which are available from the Funding Opportunities webpage.

Agency Details

Select the 5310 funding source applying for this application.

- Small urban apportionment
- Rural apportionment
- Surface Transportation Block Grant funding (STBG)

Submit one application for each applicable funding source for each subrecipient.

Subrecipient Agency Information

Agency legal name

Circle of Friends School

Agency DBA (Doing Business As) name

Circle of Friends

Agency provider type

Non-profit

Agency legal address

PO Box 2811

Address Line 1

Address Line 2

Eugene

City

Oregon

State

97402

Zip Code

Application contact name

Michael Aguilar

Application contact title

Executive Director

Application contact email address

michael@coforegon.org

Application contact phone

(541) 321-0962

Lead Agency Information

Lead agency legal name

Lane Transit District

Lead agency DBA (Doing Business As) name

LTD

Lead agency contact name

Kathleen Flynn

Lead agency contact title

Grant Specialist

Lead agency contact email address

MobilityServices@LTD.org

Risk Assessment Information

Will administration of the grant be delegated to a separate agency?

Yes

No

Subrecipient financial and audit information

Is the agency subject to Single Audit requirements?

Yes

No

If an agency expends \$1M or more federal assistance funds annually they are required to have a Single Audit.

Attach a copy of the most recent financial audit.

Audit Letter.pdf

Does your agency have established financial management policies and procedures?

Yes

No

Does your agency have an established accounting system for federal grants?

Yes

No

What type of accounting system does your agency use?

Manual

Automated

Combined

An example of an Automated accounting system is a program tool such as QuickBooks. A Manual accounting system is a bookkeeping system for recording business activity transactions where financial records are kept without using a computer system with specialized accounting software. A Combined system uses a combination of the two systems.

What is the financial software utilized?

QuickBooks

Can your system separately identify the federal awards and programs that are recieved?

Yes

No

Can your system identify the source and application of awarded funds and support documentation?

Yes

No

Does the system account for 100 percent of each employee's time?

Yes

No

Does the agency compare expenditure with budget amounts throughout the life of the grant?

Yes

No

Does the agency know the guidance on allowable costs associated with this award?

Yes

No

2 CFR 200, FTA C 9040.1H

Was your agency audited by the State and/or Federal government in the past two years?

Yes

No

Subrecipient staffing and resources

Does the agency have adequate staff and resources to deliver the project?

- We have adequate staff to comply with the terms of this agreement.
- Need to hire new staff for this work.
- Will have to contract a vendor to carry out the program activities.
- We have experienced significant turnover - limited resources.

Did your agency have any turnover of management staff in the last two years?

- Yes
- No

Did your agency have turnover or vacancies in program related key positions in the last two years?

- Yes
- No

Does the agency provide ongoing training for program and finance personnel?

- Yes
- No

Subrecipient procurement

Does the agency have established procurement policies?

- Yes
- No
- Will adopt 2 CFR 200 during this grant cycle.

Project Information

Project 1

Subgrantee legal name

Circle of Friends School

Subgrantee DBA (Doing Business As) name

Circle of Friends

Does the subgrantee have any existing grant agreements with ODOT?

- Yes
- No

Subgrantee Authorized Representative

The person authorized to sign the subgrant agreement.

Authorized representative first and last name

Michael Aguilar

authorized representative title

Executive Director

Official who has authority to indebted agency or company

Authorized representative email

michael@coforegon.org

Authorized representative phone

(541) 321-0962

Project Details

Project name

Access Without Barriers: Lane County Inclusive Transportation Initiative

Describe project service area and where does the majority of service happen.

The project serves Lane County, Oregon, including both rural communities and the Eugene–Springfield metropolitan area. Circle of Friends is based in Cottage Grove but serves youth with disabilities from across the county, including Creswell, Eugene, Springfield, and surrounding rural areas.

The majority of service occurs along travel corridors connecting rural communities to the Eugene–Springfield urban core, where students access education, therapy, and community-based programs. Transportation routes will primarily support daily school transportation, as well as access to after-school, mental health, and community-based services throughout the region.

Select the type(s) of service that will be supported by this award. Select all that apply.

- | | |
|--|--|
| <input type="checkbox"/> Open to the general public at all times | <input type="checkbox"/> Deviated Fixed Route |
| <input type="checkbox"/> Open to the general public on a space-available basis | <input type="checkbox"/> Fixed Route (excluding commuter and intercity routes) |
| <input checked="" type="checkbox"/> Open only to seniors and individuals with disabilities | <input type="checkbox"/> Demand Response (Excluding ADA complementary Paratransit) |
| <input type="checkbox"/> Limited to defined clientele (e.g. residential home) | <input type="checkbox"/> ADA Complementary Paratransit |

Indicate the type of service area for the proposed project (Rural, Small Urban or Large Urban) to determine funding eligibility.

Rural

Large Urban (Over 200,000 population), Small Urban (50,000-200,000 population) and Rural (Under 50,000 population)

If the proposed project spans more than one geographic type, use the most appropriate or majority of the project location.

Does the majority of the operations occur within one of these areas?

Not Applicable

Select "Not Applicable" if operations are not in these areas. This helps PTD determine if additional STIP keys are needed.

Select the counties served by this project.

- | | | | |
|------------------------------------|----------------------------------|--|------------------------------------|
| <input type="checkbox"/> BAKER | <input type="checkbox"/> DOUGLAS | <input type="checkbox"/> LAKE | <input type="checkbox"/> SHERMAN |
| <input type="checkbox"/> BENTON | <input type="checkbox"/> GILLIAM | <input checked="" type="checkbox"/> LANE | <input type="checkbox"/> TILLAMOOK |
| <input type="checkbox"/> CLACKAMAS | <input type="checkbox"/> GRANT | <input type="checkbox"/> LINCOLN | <input type="checkbox"/> UMATILLA |
| <input type="checkbox"/> CLATSOP | <input type="checkbox"/> HARNEY | <input type="checkbox"/> LINN | <input type="checkbox"/> UNION |

- | | | | |
|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|
| <input type="checkbox"/> COLUMBIA | <input type="checkbox"/> HOOD RIVER | <input type="checkbox"/> MALHEUR | <input type="checkbox"/> WALLOWA |
| <input type="checkbox"/> COOS | <input type="checkbox"/> JACKSON | <input type="checkbox"/> MARION | <input type="checkbox"/> WASCO |
| <input type="checkbox"/> CROOK | <input type="checkbox"/> JEFFERSON | <input type="checkbox"/> MORROW | <input type="checkbox"/> WASHINGTON |
| <input type="checkbox"/> CURRY | <input type="checkbox"/> JOSEPHINE | <input type="checkbox"/> MULTNOMAH | <input type="checkbox"/> WHEELER |
| <input type="checkbox"/> DESCHUTES | <input type="checkbox"/> KLAMATH | <input type="checkbox"/> POLK | <input type="checkbox"/> YAMHILL |

Select all that apply.

Select the activity type(s) for this project.

- | | |
|---|--|
| <input checked="" type="checkbox"/> A. Vehicle Acquisition | <input checked="" type="checkbox"/> D. Preventive Maintenance |
| <input type="checkbox"/> B. Equipment, Signs and Amenities, Shelters | <input checked="" type="checkbox"/> E. Mobility Management |
| <input type="checkbox"/> C. Facilities: Bus Barns and Other Buildings | <input type="checkbox"/> F. Purchased Service (competitively procured via RFP) |

Select all that apply. All deliverables and tasks within a single project must be interrelated or dependent on one another. Unrelated activities cannot be grouped together and submitted as one project. The application will open up additional fields depending on the project that was chosen. Make sure that all required fields for each project type are fully completed.

A. Vehicle Acquisition

Vehicle acquisition 1

Describe how the vehicle(s) will be used for seniors and individuals with disabilities.

The vehicle will be used to provide safe, reliable, and accessible transportation for children and youth with disabilities across Lane County who require specialized support to travel.

Daily use will include morning and afternoon transportation to and from Circle of Friends' K–12 education program, ensuring consistent access to school for students who would otherwise miss instructional time due to transportation barriers. Many students require mobility supports, medical equipment, or 1:1 or 2:1 staffing during transport, which cannot be accommodated through traditional transit options.

Throughout the day, the vehicle will also support transportation to essential services, including occupational therapy, physical therapy, behavioral health services, and medical appointments.

Beyond the school day, the vehicle will be used for:

- After-school and summer programming
- Community-based learning opportunities
- Recreational and social activities
- Workforce development and transition programming

The vehicle will operate across both rural and urban areas of Lane County, connecting students from communities such as Cottage Grove, Creswell, and other rural areas to services in the Eugene–Springfield region.

This transportation model ensures that individuals with disabilities have equitable access to education, healthcare, and community participation, reducing missed services and supporting independence and quality of life.

On what page is project listed in the adopted Coordinated Plan?

11

Insert page number in blank provided.

Coordinate Plan page(s) upload

Public-Transit-Human-Services-Coordinated-Plan.pdf

Attach the corresponding page(s) from Coordinated Plan.

Attach the required independent cost estimate (ICE) for this project.

6 10 WC 260 432 FRB (1).pdf

Circle of Friends AS22G1204AAD27_PriceProposal - Ver 2.docx

An independent cost estimate (ICE) must be included with all vehicle acquisition projects (vehicle replacement, right-sizing or expansion). Access the ODOT ICE form here:

<https://www.cognitofrms.com/ODOT2/IndependentCostEstimate>

Contract Information and Procurement Milestones

How will you deliver the proposed project activity?

In-house

Contractor or consultant

Check all that apply

Will you use the ODOT/Department of Administrative Services state price agreement contract?

Yes

No

Describe the needs not addressed in state contracts (e.g., no contracts for trolley-style vehicles, no contracts for buses larger than 44 passengers, etc.).

Circle of Friends will not utilize the ODOT/Department of Administrative Services state price agreement contract because the project requires a highly specialized, wheelchair-accessible vehicle tailored to the needs of children and youth with disabilities, many of whom require mobility supports, medical equipment, and individualized assistance during transport.

Specifically, Circle of Friends is seeking to acquire a highly modified bus designed to safely transport up to 10 students, all of whom use wheelchairs. This requires customized features including securement systems, accessibility configurations, and interior layouts that support safe transport alongside 1:1 and 2:1 staffing models.

State price agreements may not fully accommodate this level of customization or the specific vehicle configuration required. Additionally, the project requires flexibility to procure a vehicle that can safely serve rural routes across Lane County and support multiple program types, including school-day transportation, after-school programming, therapeutic services, and community-based supports.

Circle of Friends will follow all applicable federal and state procurement requirements to ensure a competitive, transparent process and will select a vehicle that best meets safety, accessibility, and programmatic needs.

Oregon Public Transportation Division Transit Asset Management (TAM) plan

Is the agency that will receive this vehicle(s) a participant in ODOT's Tier II Group TAM Plan?

Yes

No

If "no," does the agency have their own TAM Plan?

Yes

No

Is this vehicle acquisition for client-specific service that is not open to the general public?

Yes

No

If vehicle(s) will be used for client-specific service, will the agency allow the vehicle(s) to be used by other public transportation providers when the vehicle(s) are not scheduled for client

services?

- Yes
- No

If vehicle(s) will be used for client-specific service, will the agency provide rides to non-clients when the vehicles are not scheduled for client services?

- Yes
- No

Is this project part of a group of activities or projects that are dependent on each other?

- Yes
- No

For example, bus washing station dependent on facility.

Is this a vehicle expansion, replacement, or rightsizing? Select all that apply.

- Vehicle Replacement
- Vehicle Expansion
- Vehicle Right-Sizing

Vehicle Purchase Information

Vehicle Purchase 1

Vehicle category of vehicle your agency intends to procure if awarded funding. If applying for more than one vehicle, select "Add Vehicle" at the end of this section to add more.

Category D: medium, light-duty bus and chassis cutaway

[Resource for vehicle category \(A-E\) definitions.](#)

Estimated order date

11/15/2027

Estimated delivery date

5/15/2028

Quantity

1

For fleet expansion, enter number of type of vehicle to be purchased. For replacement or rightsizing projects, enter 1. To add more vehicles to be purchased for replacement projects or rightsizing, select "Add Vehicle" at the end of this section.

Unit cost

\$225,000.00

Total seats

14

ex. 24

ADA seats

10

ex. 2

Vehicle length (feet)

36.25

Vehicle propulsion type

Gasoline (Non-Ethanol)

Do existing storage and maintenance facilities have capacity to accommodate the purchased vehicles without the need for new or expanded facilities or equipment?

- Yes
- No

Physical location where the vehicle(s) will be stored/maintained.

Latitude: 43.7979 / Longitude: -123.0597
Address: 116 N 6th Street, Cottage Grove, OR 97424

The vehicle will be stored and maintained at Circle of Friends' primary facility located at 116 N 6th Street in Cottage Grove, Oregon. This site serves as the central hub for daily operations, including education, therapeutic services, and program coordination.

The location provides secure vehicle storage and access to routine maintenance services through established relationships with local service providers in Cottage Grove and the greater Eugene-Springfield area. Its proximity to major corridors allows for efficient deployment of transportation services across Lane County, including rural communities where access to specialized transportation is limited.

Please provide the location in longitude and latitude format, address and/or tax lot. Format (Latitude= 45.214940/ Longitude = -123.969360). If you can provide latitude/longitude, address and tax lot, that is ideal.

Vehicle purchase 1 cost
\$225,000.00

Project match

Match source	Match amount	Match percentage	Match status
Other	\$20,000.00	16.00%	Planned
Other	\$25,000.00	20.00%	Planned
Other	\$80,000.00	64.00%	Secured

\$125,000.00

If "other" selected as match source, please explain source.

Circle of Friends will meet the required match through a combination of philanthropic support and allocated program revenue. The organization has a strong track record of securing foundation funding and will pursue support from trusted partners who have previously invested in our work and have expressed interest in supporting our continued expansion.

Planned philanthropic requests include \$20,000 from the Woodard Family Foundation and \$25,000 from the John and Tami Marick Foundation (JTMF), both of which have demonstrated prior commitment to supporting programs that improve access and outcomes for youth with disabilities.

The remaining \$80,000 represents secured agency resources derived from student tuition revenue. These funds are allocated to support infrastructure and service delivery needs that ensure students can safely access education and related services.

This blended match strategy reflects both strong community investment and internal financial commitment, positioning the project for successful implementation and long-term sustainability.

Is your agency including in-kind match in the application

Yes

No

Task cost and match information

Total project cost	Match amount	Grant amount
\$225,000.00	\$45,000.00	\$180,000.00

D. Preventive Maintenance

Preventive maintenance 1

Task title

Preventive Maintenance for ADA-Accessible Vehicle

Please describe the activity in detail and identify how it benefits seniors and individuals with disabilities.

Preventive maintenance activities will ensure the safe, reliable, and continuous operation of the ADA-accessible vehicle funded through this project. This includes routine servicing such as oil changes, tire replacement, brake inspections, lift maintenance, and other manufacturer-recommended maintenance.

This vehicle will be used to transport children and youth with complex disabilities across Lane County, many of whom rely on wheelchairs, medical equipment, and 1:1 or 2:1 support during transport. Reliable transportation is essential to ensuring consistent access to education, healthcare, and community-based services.

By maintaining the vehicle in optimal condition, Circle of Friends will reduce service disruptions, improve safety, and ensure uninterrupted access for individuals with disabilities, particularly those living in rural and underserved areas.

On what page is activity or project listed in the adopted Coordinated Plan?

11

Coordinate Plan page(s) upload

Public-Transit-Human-Services-Coordinated-Plan.pdf

Is this activity part of a group of activities or projects that are dependent on each other?

Yes

No

Provide details of dependent tasks.

This project includes interdependent activities consisting of vehicle acquisition, preventive maintenance, and mobility management. The acquisition of the ADA-accessible vehicle is the foundational component that enables all other activities.

Preventive maintenance is required to ensure the ongoing safety, reliability, and usability of the vehicle over its useful life. Mobility management activities support the coordination and scheduling of transportation services across multiple programs, ensuring efficient use of the vehicle and access for individuals with disabilities.

These activities are dependent on one another and function together as a single, integrated transportation project designed to improve access to services for youth with disabilities across Lane County.

How will you deliver the proposed project activity?

In-house

Contractor or consultant

Check all that apply

What will be maintained? Check all that apply.

A. Revenue service vehicles

B. Shelters or facilities

C. Other assets

A. Maintaining revenue service vehicles

Describe vehicle preventive maintenance that will be performed.

Preventive maintenance will include routine servicing and inspections to ensure the safe and reliable operation of the ADA-accessible vehicle. This includes oil changes, tire replacement, brake inspections, wheelchair lift maintenance, fluid checks, and manufacturer-recommended service intervals.

The vehicle will be used daily to transport youth with disabilities, many of whom require mobility supports and specialized equipment. Maintaining the vehicle in optimal condition is essential to ensuring consistent access to education, healthcare, and community-based services while minimizing service disruptions and safety risks.

Number of vehicles purchased with 5310 funding that will be included in this preventive maintenance project

1

Number of vehicles NOT purchased with 5310 funding that will be included in this preventive maintenance project.

0

Cost of preventive maintenance for vehicles purchased with 5310 funding?

\$11,500.00

Cost of preventive maintenance for revenue service NOT purchased with 5310 funding?

\$0.00

Will any of these funds be used to maintain electric vehicles, or their charging infrastructure?

Yes

No

This may require the applicant to successfully get FTA NEPA concurrence before incurring any costs.

Attach the current Vehicle Preventive Maintenance Plan

Circle of Friends Vehicle Preventive Maintenance Plan.pdf

A current plan reflecting current fleet policies, fleet procedures, and vehicle and lift equipment manufacturer's recommended maintenance schedules is required.

Total cost of preventive maintenance for revenue service vehicles

\$11,500.00

Were the assets being maintained purchased with 5310 funds?

Yes No

Preventive maintenance budget

Enter the identification number from OPTIS for each asset, which start with the one of the following letters:

V: Vehicle
 F: Facility
 E: Equipment
 S: Signs/Shelters

[OPTIS Link](#)

OPTIS asset identification number

Preventive maintenance amount

\$0.00

Activity deliverables

Deliverable description	Units	Deliverable date
Vehicles Purchased	1	5/15/2028
Assets Maintained	1	12/31/2028
Services Added	1	12/31/2028

Project match

Match source	Match amount	Match percentage	Match status
Other	\$20,000.00	16.00%	Planned
Other	\$25,000.00	20.00%	Planned
Other	\$80,000.00	64.00%	Secured

\$125,000.00

If "other" selected as match source, please explain source.

Circle of Friends will meet the required match through a combination of philanthropic support and allocated program revenue. The organization has a strong track record of securing foundation funding and will pursue support from trusted partners who have previously invested in our work and have expressed interest in supporting our continued expansion.

Planned philanthropic requests include \$20,000 from the Woodard Family Foundation and \$25,000 from the John and Tami Marick Foundation (JTMF), both of which have demonstrated prior commitment to supporting programs that improve access and outcomes for youth with disabilities.

The remaining \$80,000 represents secured agency resources derived from student tuition revenue. These funds are allocated to support infrastructure and service delivery needs that ensure students can safely access education and related services.

This blended match strategy reflects both strong community investment and internal financial commitment, positioning the project for successful implementation and long-term sustainability.

Is your agency including in-kind match in the application

- Yes
- No

Task cost and match information

Total project cost	Match amount	Grant amount
\$11,500.00	\$2,300.00	\$9,200.00

E. Mobility Management

Mobility management 1

Task title

Transportation Coordination and Mobility Management

Task type

- One Stop Referral Operating transportation brokerages to coordinate service providers, funding resources, and customer needs
- Coordinating transportation services for older adults, individuals with disabilities, and individuals with low incomes
- Supporting local partnerships that coordinate transportation services
- Staffing for the development and implementation of coordination plans
- Providing travel training and trip planning activities for customers
- Developing and operating traveler call centers to coordinate travel information, manage eligibility requirements, and arrange customer travel
- Planning and implementing the acquisition and purchase of intelligent transportation technologies to operate a coordinated system (Only purchases under \$5,000)
- Travel Mobility Planning

- Internet Based Information
- Informational Materials/Marketing

On what page is activity or project listed in the adopted Coordinated Plan?

11

Coordinate Plan page(s) upload

Public-Transit-Human-Services-Coordinated-Plan.pdf

Describe how this activity benefits seniors and individuals with disabilities.

Mobility management activities will support the coordination and scheduling of transportation services across Circle of Friends' programs, ensuring efficient and equitable access for youth with disabilities.

Because the individuals we serve often require wheelchair-accessible transportation, medical accommodations, and individualized supervision, transportation must be carefully coordinated across multiple service types, including education, mental and behavioral health services, after-school programming, and community-based learning.

This activity includes route planning, scheduling, communication with families, and coordination with service providers to ensure that transportation aligns with participant needs and program schedules. These efforts will improve system efficiency, reduce missed services, and ensure that individuals with disabilities, particularly those in rural areas, can reliably access essential services.

i.e. We will host five events at locations in our community to explain the transit services available to seniors.

How will you deliver the proposed project activity?

- In-house
- Contractor or consultant

Check all that apply

Identify the estimated number of customer contacts, customers trained, or mobility products/services produced. Describe the method you will use to measure output from the project:

Description of unit

Number of units

Youth with disabilities served through coordinated transportation services

85

Describe the method you will use to measure output from the project.

Circle of Friends will track participation through internal program records and transportation logs. Data will be collected through daily scheduling records, ride logs, and service enrollment documentation to identify unduplicated individuals served.

Because transportation is integrated across multiple programs, including education, mental health services, and community-based programming, we will use a combination of attendance tracking and transportation usage logs to ensure accurate reporting. Data will be reviewed regularly to monitor access, identify service gaps, and ensure efficient coordination of transportation services.

Cost of mobility management activity

\$10,000.00

Activity deliverables

Deliverable description	Units	Deliverable date
Mobility Products/Services Produced	85	12/31/2028
Customer Contacts Created	200	12/31/2028
Paratransit Rides Provided	2,500	12/31/2028

Project match

Match source	Match amount	Match percentage	Match status
Other	\$20,000.00	16.00%	Planned
Other	\$25,000.00	20.00%	Planned
Other	\$80,000.00	64.00%	Secured

\$125,000.00

If "other" selected as match source, please explain source.

Circle of Friends will meet the required match through a combination of philanthropic support and allocated program revenue. The organization has a strong track record of securing foundation funding and will pursue support from trusted partners who have previously invested in our work and have expressed interest in supporting our continued expansion.

Planned philanthropic requests include \$20,000 from the Woodard Family Foundation and \$25,000 from the John and Tami Marick Foundation (JTMF), both of which have demonstrated prior commitment to supporting programs that improve access and outcomes for youth with disabilities.

The remaining \$80,000 represents secured agency resources derived from student tuition revenue. These funds are allocated to support infrastructure and service delivery needs that ensure students can safely access education and related services.

This blended match strategy reflects both strong community investment and internal financial commitment, positioning the project for successful implementation and long-term sustainability.

Is your agency including in-kind match in the application

Yes

No

Task cost and match information:

Total project cost

\$10,000.00

Match amount

\$2,000.00

Grant amount

\$8,000.00

Environmental Review

Federal funding/NEPA Applicability

The requirements of the National Environmental Policy Act (NEPA) apply to all projects that receive federal funding. The FTA conducts environmental review for all projects that have identified or planned/programmed FTA funding. Answer the following question to help determine if NEPA requirements apply to the proposed project.

Will the proposed project involve identified FTA funding? (Not including a grant from the 2027-29 5310 grant program)

Yes

No

Project Scope

According to federal regulation, projects evaluated under NEPA must demonstrate “independent utility,” meaning the project must be usable and be a reasonable expenditure even if no additional improvements are made in the area. This does not prohibit the construction of a project in phases.

Answer the following questions to help determine if the proposed project demonstrates independent utility:

Would the project described above require additional improvements to be usable or to be considered a reasonable expenditure? This includes improvements considered part of another project or improvements funded by another grant or state/local funds.

Yes

No

Does the proposed project involve development of property or installation of equipment purchased through a separate project, including property or equipment purchased with state or local funds?

Yes

No

Does the proposed project involve acquisition of property, equipment, or vehicles that will be developed, constructed, or installed as part of a separate project?

Yes

No

Documentation Requirements

Answer the following questions to help determine if the proposed project would require completion of

FTA's CE Worksheet. Would the project described include any of the following?

Would the project described above include any of the following?

- Final design activities – any design beyond 30%
- Property acquisition – includes, but is not limited to, purchase discussions with property owners that imply or are explicitly binding
- Purchase of construction materials – includes, but is not limited to, purchase of any materials used for the activities listed under the definition of project construction below
- Purchase of rolling stock
- Project construction – FTA definition includes construction, alteration, or repair (including dredging, excavating, and painting) of buildings, structures, or other real property; excludes the assembly, alteration, or repair of vessels or other kinds of personal property.

Answer the following questions to help determine if the proposed project would require completion of FTA's CE Worksheet.

If checked any of the options above in this "Documentation Requirements" section, provide details for each of your answers.

The proposed project involves the purchase of rolling stock in the form of a wheelchair-accessible transit vehicle. The vehicle will be a purpose-built, highly modified bus designed to transport individuals with disabilities, including up to 10 passengers who use wheelchairs, along with necessary support staff.

No construction, ground disturbance, or property acquisition is associated with this project. The vehicle will be delivered fully manufactured and will be stored and maintained at Circle of Friends' existing facility in Cottage Grove, Oregon.

As such, the project qualifies as a vehicle acquisition with no anticipated environmental impacts beyond those associated with standard vehicle operation.

NEPA Concurrence

Has the FTA already provided NEPA concurrence for this project or components of this project?

- Yes
- No
- Not Applicable

Answer the following questions to help determine if the proposed project would require completion of FTA's CE Worksheet.

Indirect Costs

Does the agency intend to charge any indirect cost to this project?

- Yes
- No

Total Project Costs

Project Title

Access Without Barriers: Lane County Inclusive Transportation Initiative

Total Vehicle Acquisition Cost

\$225,000.00

Total Equipment, Signs and Amenities, Shelter Cost

\$0.00

Total Facilities, Bus Barns, and Other Buildings Cost

\$0.00

Total Preventive Maintenance Cost

\$11,500.00

Total Mobility Management Cost

\$10,000.00

Total Purchased Service Project Cost

\$0.00

Total Project Cost

\$246,500.00

Total Match Amount

\$49,300.00

Total Grant Amount

\$197,200.00

Total Application Costs

Total Project Cost

\$246,500.00

Total Match Amount

\$49,300.00

Total Grant Amount

\$197,200.00

Allocation Amount

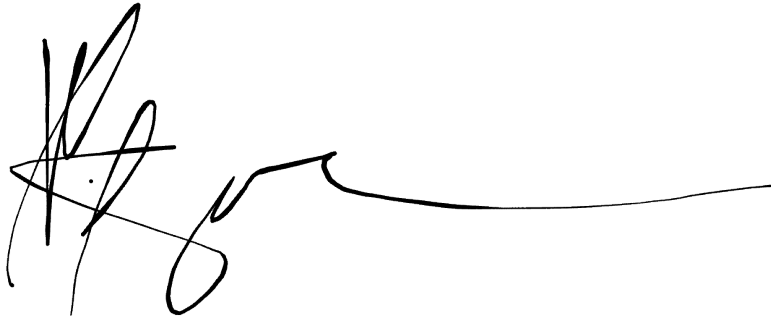
\$249,636.00

Submitting Your Application

- Click the "Save" button to save your work. A link to the application will appear that you can copy for future reference. Or, you can enter your email address to have the link emailed to you.
- Attach any supporting documents using the "Upload" button or by dragging documents from your computer to the "File Upload" fields.
- Electronically sign your application by using the pen icon. Type your name in the "Printed Name" section.
- Check the box for the certification statement.
- Submit your application by using the "Submit Application" button.
- IF YOU DO NOT RECEIVE AN EMAIL RESPONSE, PLEASE CONTACT US IMMEDIATELY AT 503-986-3300 OR ODOTPTDReporting@odot.oregon.gov

Certification

Signature

A handwritten signature in black ink, appearing to read 'Michael Aguilar', with a long horizontal flourish extending to the right.

Printed Name

Michael Aguilar

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729–3730 and 3801–3812

Submission Date

4/9/2026